

**ST. ANSELM'S SR. SEC. SCHOOL, AJMER**  
**GUIDELINES FOR E-HALF YEARLY**  
**(2020-21) (FOR PARENTS/STUDENTS)**

Dear Parents.

Please keep these points in mind and make appropriate arrangements accordingly for the E-Half Yearly Examination from 19<sup>th</sup> November 2020.

**For classes IX to XII.**

- The Question paper will be posted on school website. Question paper can be downloaded/Read from your login Account. Paper will be available on website according to the Time Table.
- Duration of the exam will be of 3Hrs. 15 minute i.e. from 8:00 AM to 11:15 AM. Students have to click the photo of the answer sheets using any PDF scanner and make one PDF and upload on the E-Mail ID provided, latest by 11:30 am. No JPG and other formats will be accepted. Kindly check the PDF before sending and make sure PDF contains all the answer sheets. Please mail from your email Id with mail subject as your Name/Roll No./Section & Subject
- Students are required to mention their Name, Class, Section, Roll No and Subject, page number and date on each page of the answer sheet. Students will be responsible in case of any discrepancy arises regarding the name and other particulars.
- Students need not write the questions, but has to mention the correct question number.
- Mock paper for practice will be given to you

Part-II (Practical if any)

- Regarding practical students will be informed a week before, so you can prepare for it.  
**No re-exam option will be available for those who do not attempt the exam. Parents, we understand that these are difficult times, and we are doing our best to cope with the situation. We humbly request you to co-operate with us to ensure the smooth and continuous academic progression of your ward.**

Regards, Principal